Belgium-Brussels: Collaborative threat information dissemination
2013/S 191-328774

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)
European Defence Agency
rue des Drapiers 17–23
For the attention of: Contracting Unit
1050 Brussels
BELGIUM
E-mail: procurement@eda.europa.eu
Fax: +32 25042975
Internet address(es):
General address of the contracting authority: http://www.eda.europa.eu
Further information can be obtained from: The above mentioned contact point(s)
Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)
Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority
European institution/agency or international organisation

I.3) Main activity
Defence

I.4) Contract award on behalf of other contracting authorities
The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:
Collaborative threat information dissemination.

II.1.2) Type of contract and location of works, place of delivery or of performance
Services
Main site or location of works, place of delivery or of performance: Contractor's premises.
NUTS code

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)
The notice involves a public contract

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s)
The aim of this contract is to develop technical and procedural guidelines to enable individuals, organisations and platforms to disseminate threat information in the required detailed and timely manner. This study is to support the command and control work strand of the PT C-Manpads. The work is closely coordinated with the Project Officer CIS and the Project Officer NEC. The result of the study will be a draft harmonised guide covering technical and procedural aspects for an ‘initial entry standard’ for operations with regard to ground-to-air threats.

II.1.6) Common procurement vocabulary (CPV)
35711000

II.1.7) Information about Government Procurement Agreement (GPA)
The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) Lots
This contract is divided into lots: no

II.1.9) Information about variants
Variants will be accepted: no

II.2) Quantity or scope of the contract
II.2.1) Total quantity or scope:
Estimated value excluding VAT: 100 000 EUR

II.2.2) Information about options
Options: no

II.2.3) Information about renewals
This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion
Duration in months: 9 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:
Not applicable.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:
Ref. 2.9 tender specifications.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:
Consortia may submit a tender on condition that it complies with the rules of competition.
A consortium may be a permanent, legally established grouping or a grouping which has been constituted informally for a specific tender procedure.
Such groupings (or consortia) must specify the company or person heading the project (the leader) and must also submit a copy of the document authorising this company or person to submit a tender. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the contracting authority.
In addition, each member of the consortium must provide the required evidence for the exclusion and selection criteria (see Section 3 of the tender specifications).
The participation of an ineligible person will result in the automatic exclusion of that person.

III.1.4) Other particular conditions
The performance of the contract is subject to particular conditions: no
III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Tenderers must not be in any of the exclusion criteria indicated in Section 3.1 of the tender specifications and must have the legal capacity to allow them to participate in this tender procedure. The tenderers, including all consortium members and all subcontractors where applicable, are asked to prove that they are authorised to perform the contract under their national law as evidenced by inclusion in a trade or professional register, or a sworn declaration or certificate, membership of a specific organisation, express authorisation or entry in the VAT register.

Tenderers, including all consortium members and all subcontractors where applicable, shall provide a declaration on their honour (model in Annex IV of the tender specifications), duly signed and dated, stating that they are not in one of the situations indicated in Section 3.1 of the tender specifications.

Each tenderer, including every consortium member and every subcontractor where applicable, shall provide a duly filled in and signed legal entity form (Annex V of the tender specifications) accompanied by the documents requested therein.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Proof of economic and financial capacity shall be furnished by the tenderer, including every consortium member, as follows: where publication of the balance sheet is required under the law of the country where the economic operator is established, the tenderer shall complete and include in the offer a financial statement form (Annex VIII) to the tender specifications.

The following aspects need to be observed in completing the financial statement (Annex VIII of the tender specifications):

— it should be certified by means of a signature of the chief accounting officer of the tendering organisation,
— EDA has the right during the tendering process and before awarding the contract to request further evidence on the tenderer's compliance with the economic & financial capacity requirement, in which case balance sheets and profit & loss accounts for the past financial years may be requested,
— in the case of a consortium submitting an offer, the financial statement should be included in the offer for all consortium partners,
— in the case of a physical person the financial statement should be included in the offer where only the lines 16 and 17 need to be filled in and the financial statement can be signed by the physical person only.

If, for some exceptional reason which the EDA considers justified, the tenderer is unable to provide the information requested by the contracting authority, he may prove his economic and financial capacity by any other means which the EDA considers appropriate. EDA reserves the right to ask subcontractors to prove their financial capacity should their share of work be substantial.

Minimum level(s) of standards possibly required: The tenderer, including every consortium member where applicable, must be in a stable financial position and have the economic and financial capacity to perform the contract.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

The following documents or information must be presented as evidence of compliance with the technical and professional criteria:

— a list of the principal services (contracts, studies) corresponding in terms of scope and complexity to the services of the present call for tenders provided in the past 5 years,
— a list of similar projects by the project team and their status of implementation,
— structure of the company organisation,
— CVs of persons nominated to conduct the study detailing current and operational and/or scientific experience in the above related field, using the model proposed in Annex III of the tender specifications,
— any other evidence that the tenderer may present in support of his complying with the abovementioned criteria, for example a list of supporting documents that the tenderer deems appropriate for the conduct of the contract (e.g. EU/NATO concepts, NATO directives, Stanags, etc.),
— supporting documents which underline accessibility to governmental sources of information and to military training facilities.

The technical and professional capacity will be assessed in relation to the combined capacities of all the consortium members (leader and member(s)) and the subcontractor(s), if any, as a whole.

Minimum level(s) of standards possibly required:

To successfully conduct the study the tenderer:

• shall demonstrate the necessary know-how, experience and reliability to perform the contract with particular reference to:
  — expertise and understanding of the threats, procedures, and technical requirements related to information dissemination regarding ground-to-air threats,
  — good operational understanding of threats,
  — shall demonstrate experience in interacting with military organisations,
• shall propose a team of experts with the following profile:
  — project management experience,
  — skills in technical aspects of CIS and interoperability,
  — skills in development of guidelines (practical procedural handbooks),
  — proficiency in the English language (oral and written skills),
• shall provide a programme manager with capacity to coordinate the team of experts who will carry out the study,
• shall have a good understanding of the operational environment of the military end-user, especially with regards to air assets,
• shall have accessibility to sources of information and training facilities across Europe.

III.2.4) Information about reserved contracts
III.3) Conditions specific to services contracts
III.3.1) Information about a particular profession
Execution of the service is reserved to a particular profession: no
III.3.2) Staff responsible for the execution of the service
Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure
IV.1) Type of procedure
IV.1.1) Type of procedure
Open
IV.1.2) Limitations on the number of operators who will be invited to tender or to participate
IV.1.3) Reduction of the number of operators during the negotiation or dialogue
IV.2) Award criteria
IV.2.1) Award criteria
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction
An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:
13.CAP.OP.665.

IV.3.2) Previous publication(s) concerning the same contract
no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document
Time limit for receipt of requests for documents or for accessing documents: 4.11.2013 - 17:00
Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate
11.11.2013 - 17:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up
Any EU official language
Other: Preferably English. Requested documents not available in English should be accompanied by an English courtesy translation. The contract shall be entered into in English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender
in days: 120 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders
Date: 12.11.2013 - 10:00
Place:
rue des Drapiers 17–23, 1050 Brussels, BELGIUM.
Persons authorised to be present at the opening of tenders: yes
Additional information about authorised persons and opening procedure: A maximum of 1 legal representative per participating tenderer may attend the opening session. Tenderers shall inform the Agency of their intention to attend, at least 5 days prior to the opening session.

Section VI: Complementary information

VI.1) Information about recurrence
This is a recurrent procurement: no

VI.2) Information about European Union funds
The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures
General Court of the European Union
rue du Fort Niedergrünewald
2925 Luxembourg
LUXEMBOURG
E-mail: generalcourt.registry@curia.europa.eu
VI.4.2) **Lodging of appeals**
Precise information on deadline(s) for lodging appeals: Within 2 months of the notification of the plaintiff, or, in absence thereof, of the day on which it came to his knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**
General Court of the European Union
rue du Fort Niedergrünwald
2925 Luxembourg
LUXEMBOURG
E-mail: generalcourt.registry@curia.europa.eu
Telephone: +352 4303-1
Internet address: http://curia.europa.eu/
Fax: +352 4303-2100

VI.5) **Date of dispatch of this notice:**
20.9.2013