

PRIVACY STATEMENT

EDA Telephone cascade

<p>1. INTRODUCTION</p>
<p>This Privacy Statement describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.</p> <p>EDA protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data (Article 1.1 of Regulation No 2018/1725).</p>
<p>2. CONTROLLER OF THE PROCESSING OPERATION</p>
<p>European Defence Agency Rue des Drapiers 17-23 B-1050 Brussels www.eda.europa.eu</p>
<p>3. PURPOSE OF THE PROCESSING</p>
<p>To rapidly reach EDA staff members, SNEs, trainees and interim staff – referred to as “EDA personnel” (including outside working hours) in case of an emergency or crisis. The telephone cascade is an essential communication system to effectively implement the Agency’s Business Continuity Plan (published on EDA Portal)</p>
<p>4. DATA PROCESSED</p>
<p>The data processed under this operation include mobile telephone numbers of EDA personnel.</p> <p>No sensitive data in the meaning of Article 10, Regulation 2018/1725 are processed.</p>
<p>5. RECIPIENTS OF THE DATA</p>
<p>The access to all personal data as well as all information collected in the context of the telephone cascade procedure is granted to a defined number of users.</p> <p>These users typically are:</p> <ul style="list-style-type: none"> - CSD Director; - HR unit - Security and Infrastructure unit; - Person performing a role in the Agency’s Business Continuity Plan (e.g. Crisis Management Team – “CMT”).
<p>6. PROTECTION AND SAFEGUARDING OF THE DATA</p>
<p>Data will be processed in accordance with the high security standards established by EDA as regards the security of IT tools. Mobile telephone numbers are registered in the HR database which is IT-based and accessible only to authorised staff.</p>
<p>7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA</p>
<p>Data subjects have the right to access their personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of their personal</p>

data, which will be implemented within 15 working days after the request has been deemed legitimate. If the data subject has any queries concerning the processing of his/her personal data, s/he may address them to the data controller at security@eda.europa.eu.

8. TIME LIMIT FOR STORING DATA

Since the data is required to ensure the implementation of the BCP in case of crisis, personal data must be retained for the duration of the service of staff and will be deleted when the member of personnel leaves EDA.

Where the mobile number provided is a private one (i.e. not service mobile telephone), personnel can request that the personal data be deleted before that time. However, this will be done only when member of personnel acknowledges that this will release the Agency from the obligation to effectively contact them in case of crisis or emergency.

9. LEGAL BASIS FOR THE PROCESSING OPERATION

Articles 5(b) – Under the EDA rules (SRs, SNE Rules and security instructions) and applicable jurisprudence the Agency has a duty of care towards its personnel.

Articles 5(d) – EDA personnel is asked to express consent to the use of the private mobile phones under the conditions set out under the related Privacy statement.

Article 5(e) – The implementation of the BCP is intended in crisis situations which may impact the vital interests of personnel.

In addition, for EDA service mobile telephones provided to staff in accordance with EDA [Decision 16/16](#), the EDA Policy adopted in annex also serves as legal basis.

Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

10. CONTACT DPO

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at dataprotection@eda.europa.eu.

11. RECOURSE TO EDPS

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at edps@edps.europa.eu.

12. ADDITIONAL INFORMATION

More information on Data Protection at the European Defence Agency can be obtained on our public website <https://www.eda.europa.eu/Aboutus/how-we-work/data-protection>.