

## PRIVACY STATEMENT

for the Consultation Forum for Sustainable Energy in the Defence and Security Sector (CFSEDSS) conferences within European Defence Energy Network (EDEN)

<p><b>1. INTRODUCTION</b></p>
<p>This Privacy Statement describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.</p> <p>EDA protects the fundamental rights and freedoms of natural persons and in particular their right to privacy with respect to the processing of personal data (Article 1.1 of Regulation No 2018/1725).</p>
<p><b>2. CONTROLLER OF THE PROCESSING OPERATION</b></p>
<p>European Defence Agency Rue des Drapiers 17-23 B-1050 Brussels <a href="http://www.eda.europa.eu">www.eda.europa.eu</a></p>
<p><b>3. PURPOSE OF THE PROCESSING</b></p>
<p>The data are collected to obtain all personal data of participants necessary for the preparation, delivery and follow-up of the Consultation Forum for Sustainable Energy in the Defence and Security Sector conferences, creating participant lists and name badges, anonymised statistics, and hotel registrations.</p> <p>Additionally, the data are stored to set up a database that helps to build the network of energy and environment focal points and experts in the defence sector in the framework of the European Defence Energy Network (EDEN) activities. These details are used to engage the individuals in future relevant events.</p>
<p><b>4. DATA PROCESSED</b></p>
<p>Data processed are the following:</p> <ul style="list-style-type: none"> <li>- Last name, First name, Email-address; Telephone number;</li> <li>- Nationality;</li> <li>- Government delegation - Invited guest speaker - Third Choice - Academia representative;</li> <li>- Country, Job Title/Department;</li> <li>- Photographs, audio or video recording or livestreaming in the context of a meeting (opt-outs possible).</li> </ul>
<p><b>5. RECIPIENTS OF THE DATA</b></p>
<p>The internal recipients of the data are the Media and Communication Unit, IT Unit and other Units involved in a specific project or conference.</p> <p>The personal data will not be communicated to third parties unless necessary for the purpose of processing. EDA's contractors are bound by a specific contractual clause under EDA general Terms and Conditions for any processing operations of personal data on behalf of EDA (e.g. the agency or hotel which is hosting the event).</p>

<b>6. PROTECTION AND SAFEGUARDING OF THE DATA</b>
Data will be processed in accordance with the high security standards established by EDA. Within the EDA network the data access is limited to the ESI Directorate staff and IT-Administrators. EDA external contractors are obliged by the respective contract to adopt appropriate technical and organisational security measures having regard to the risks inherent in the processing and to the nature of the personal data concerned.
<b>7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA</b>
Data subjects have the right to access their personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of their personal data, which will be implemented within 15 working days after the request has been deemed legitimate. If the data subject has any queries concerning the processing of his/her personal data, s/he may address them to the data controller at the following mailbox: <a href="mailto:eden@eda.europa.eu">eden@eda.europa.eu</a>
<b>8. TIME LIMIT FOR STORING DATA</b>
The contact details of participants will be part of a list of contact details shared internally amongst EDA staff for the purpose of contacting the participants in the future in the context of subsequent EDA activities related to the Conference. The data are stored to set up a database and engage the individuals in future relevant events.  Data subjects that do not agree with this are invited to contact the controller using the contact information above and explicitly specifying their request at the following mailbox: <a href="mailto:eden@eda.europa.eu">eden@eda.europa.eu</a>  Data other than contact details will be retained for a maximum period of 6 months after the last conference of the series or after the database is no longer necessary for networking in the Consultation Forum for Sustainable Energy in the Defence and Security Sector as defined under the purposes for this processing operation.
<b>9. LEGAL BASIS FOR THE PROCESSING OPERATION</b>
Article 5 (a) of Regulation 2018/1725; Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.
<b>10. CONTACT DPO</b>
In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at <a href="mailto:dataprotection@eda.europa.eu">dataprotection@eda.europa.eu</a> .
<b>11. RECOURSE TO EDPS</b>
As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor ( <a href="http://www.edps.europa.eu">http://www.edps.europa.eu</a> ) at <a href="mailto:edps@edps.europa.eu">edps@edps.europa.eu</a> .
<b>12. ADDITIONAL INFORMATION</b>
More information on Data Protection at the European Defence Agency can be obtained on our public website <a href="https://www.eda.europa.eu/Aboutus/how-we-work/data-protection">https://www.eda.europa.eu/Aboutus/how-we-work/data-protection</a> .