

## PRIVACY STATEMENT

### for the processing operation Portals

#### 1. INTRODUCTION

This Privacy Statement describes the measures taken to protect your personal data with regard to the action involving the present data processing operation and what rights you have as a data subject.

EDA protects the fundamental rights and freedoms of persons and in particular their right to privacy with respect to the processing of personal data in accordance with (Article 1.1 of Regulation No 2018/1725).

#### 2. CONTROLLER OF THE PROCESSING OPERATION

European Defence Agency  
Rue des Drapiers 17-23  
B-1050 Brussels  
[www.eda.europa.eu](http://www.eda.europa.eu)

#### 3. PURPOSE OF THE PROCESSING

Providing a one-stop-shop for interested parties to access information on specific issues on legislation and practices of pMS (national Portal page), including national points of contact, through one single source (the EDA Portal). Information is provided by pMS who send this information to EDA and request to post it on the public Portals/national page, on their behalf. Personal data reflects contact information of national PoCs to facilitate direct contacts to MS experts in case of additional questions.

#### 4. DATA PROCESSED

Data processed are the following:

- PoC name, organisation, telephone number and e-mail address.

#### 5. RECIPIENTS OF THE DATA

Data are posted under the contact info part of the national pages located on the Portals, which themselves are publicly available to anyone following the link from the EDA website.

#### 6. PROTECTION AND SAFEGUARDING OF THE DATA

Internal data are stored in various media (database, word and excel) on the drive accessible only to EDA Officers entrusted with the processing of personal data, protected through EDA's internal IT system. The data posted in the Portal are public (stored in IT systems).

#### 7. RIGHT OF ACCESS AND RECTIFICATION OF THE DATA

Member States providing the data to EDA have the possibility to inform EDA on the need to correct any inaccurate or incomplete personal data, as well as to request the removal of their data, which will be implemented within 15 working days after the request has been deemed legitimate. The data subjects also have the possibility to inform EDA on the need to correct any inaccurate or incomplete personal data, as well as to request the removal of their personal data, which will then need to be confirmed by EDA with the respective Member State that provided the data. In case of agreement, changes will be implemented under the same rules mentioned above. If the data subject has any queries concerning the processing of his/her personal data, s/he may address them to the data controller at the following mailbox: [esi@eda.europa.eu](mailto:esi@eda.europa.eu)

Due to the nature of business, staff at Ministry of Defence level are rotated and so when a responsibility is given to a different person, EDA is requested by email by the respective Ministry of Defence to make the changes and substitutions. In this case, changes will be implemented under the same rules mentioned above.

#### **8. TIME LIMIT FOR STORING DATA**

Personal data are stored for as long as it is valid and substituted when so requested by pMS. Due to the nature of the business, staff at Ministry of Defence level are rotated and so when a responsibility is given to a different person, EDA is requested by e-mail by the respective Ministry of Defence to make the changes and substitutions. Periodically, EDA on its own initiative sends requests to Ministries of Defence to validate that their data in the Portal (respective national page) are still current, and to provide new PoC data, if there has been a recent change of responsibilities for the PoC position. Past data/files not valid anymore are deleted from hard drives. The public Portal is updated with the new information, after replacing/deleting the previous one.

#### **9. LEGAL BASIS FOR THE PROCESSING OPERATION**

- Article 5 (a) and (d) of Regulation 2018/1725;
- Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

#### **10. CONTACT DPO**

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at [dataprotection@eda.europa.eu](mailto:dataprotection@eda.europa.eu).

#### **11. RECOURSE TO EDPS**

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

#### **12. ADDITIONAL INFORMATION**

More information on Data Protection at the European Defence Agency can be obtained on our public website <https://www.eda.europa.eu/Aboutus/how-we-work/data-protection>.