

Privacy Statement/ Data Protection Notice

For the processing activity: Defence Innovation Course (DEFIC)

This Privacy Statement provides information on the processing and the protection of your personal data and on the rights you have as a data subject.

1. TITLE OF THE PROCESSING ACTIVITY

Defence Innovation Course (DEFIC) – Stakeholder consultations

2. CONTROLLER OF THE PROCESSING ACTIVITY

EUROPEAN DEFENCE AGENCY
Research, Technology and Innovation (RTI)
Directorate
edadefenceinnovation@eda.europa.eu

Data Processor:
Capgemini Belgium NV
1831 Machelen, Belgium

3. PURPOSE OF THE PROCESSING ACTIVITY

The European Defence Agency (EDA) is implementing the Defence Innovation Course (DEFIC), a training initiative aimed at strengthening innovation management capabilities within EU Member States' defence organisations.

In the context of this project, EDA collects and processes personal data of stakeholders participating in questionnaires and interviews to support the needs analysis and the development of the training programme. The consultation aims to:

- identify current practices, challenges, and training gaps in defence innovation management;
- gather expert input to inform the design of the course curriculum, training materials, and delivery format;
- support the preparation of reports and recommendations related to the DEFIC project.

4. DATA PROCESSED

(a) Data subject categories:

Stakeholders participating in the consultation activities:

- Representatives of EU Member States' Ministries of Defence or related public authorities
- Representatives of EU institutions, bodies and agencies
- Representatives of international organisations
- Representatives of industry, research and technology organisations (RTOs), and academia
- Subject matter experts involved in defence innovation policy or implementation

(b) Data categories processed:

The categories of personal data processed may include:

- Title
- First name
- Last name
- Organisation and organisational affiliation
- Country / location of the organisation
- Job title or professional function
- Professional contact details (e.g. email address & phone number)
- Professional opinions, views, and expertise voluntarily shared during interviews or questionnaires on DEFIC topics

No special categories of personal data are processed.

5. RECIPIENTS OF THE DATA

The recipients are:

- Authorised EDA staff members responsible for the DEFIC project;
- The data Processor, contracted to support the implementation of the project (Capgemini Belgium NV) and its authorised personnel acting on behalf of EDA.

The Processor processes personal data only for the purpose described in this notice and in accordance with contractual obligations towards EDA.

Personal data will not be disclosed to third parties outside the project unless required by law.

Only aggregated and anonymised information will be used in reports and project deliverables.

6. MEANS OF PROCESSING AND MEASURES OF SECURITY OF THE DATA

Personal data may be collected and processed through:

- online questionnaires or surveys;
- structured or semi-structured interviews;
- Focus group;
- electronic communication tools (e.g. email, online meeting platforms, collaboration tools).

Data are stored in secure information systems and restricted project workspaces.

EDA has implemented appropriate technical and organisational security measures (including access control, firewalls, and antivirus protection) to ensure a level of security appropriate to the risks represented by the processing and the nature of the personal data to be protected.

EDA contractors are contractually obliged to adopt appropriate security measures when processing personal data on behalf of the Agency.

7. RIGHT OF ACCESS TO YOUR PERSONAL DATA AND OTHER RIGHTS OF THE DATA SUBJECT

Data subjects have the right to access their personal data, the right to request rectification of any inaccurate or incomplete personal data, the right to erasure, the right to restriction of

processing, the right to object to the processing, the right to not be subject to automated decision making, as applicable and at any time.

For any queries regarding the processing of personal data, or to exercise these rights, data subjects can contact the data Controller at edadefenceinnovation@eda.europa.eu or the Data Protection Officer at dataprotection@eda.europa.eu.

8. RETENTION OF THE DATA

Personal data collected in the context of questionnaires and interviews will be retained only for the time necessary to carry out the consultation and analysis activities related to the DEFIC project, and will be deleted once these activities are completed.

Limited indirect identifiers may be retained up to five years after the implementation of the associated budgetary commitments in accordance with the EDA financial rules (Council Decision 2016/1335).

A final report, containing anonymised data only may be kept for an unlimited time, for statistical purposes.

9. LEGAL BASIS FOR THE PROCESSING OPERATION

Article 5(1)(b) and (d) of Regulation 2018/1725 and Article 31 of Council Decision (CFSP) 2015/1835 of 12 October 2015 defining the statute, seat and operational rules of the European Defence Agency.

Processing of participants' personal data is based on their consent for contributing to the DEFIC project, in line with Article 5(1)(d) of Regulation 2018/1725.

Processing is necessary to comply with the Agency's legal obligations stemming from the EDA Financial Rules (Council Decision (EU) 2016/1353). This relates to personal data processed for verification of financial obligations, and auditing purposes.

10. CONTACT DPO

In case you have any questions or queries concerning data protection at the European Defence Agency, you can also contact the Data Protection Officer at dataprotection@eda.europa.eu.

11. RECOURSE TO EDPS

As a data subject you have the right to have recourse at any time to the European Data Protection Supervisor (<http://www.edps.europa.eu>) at edps@edps.europa.eu.